

## **ONA's Health & Safety Precaution Statement for Meetings & Events: Your Safety is Our Top Priority**

The Ontario Nurses' Association's (ONA) primary concern is the health and safety of all participants on site at our meeting/events. We are committed to the health and safety of those in-person participants: members, attendees, guests, staff, and partners at all times. The guidelines in this document are focused on events located at third-party venues.

ONA will make all efforts in good faith to ensure that any events are operated in compliance with applicable Public Health guidance and applicable legal obligations and directives in relation to COVID-19.

Our Health & Safety Precaution Statement is a living document that will continue to evolve, incorporating measures that will enhance the onsite experience and safety of everyone in attendance at our events. ONA is guided by Public Health requirements, evolving science, and other relevant information in the safety measures we employ.

This statement incorporates important practices and safety protocols around response and prevention of COVID-19, however there may be additional precautions depending on the specific circumstances and changing circumstances.

ONA also needs your help and cooperation to agree to comply with all safety precautions.

### **Prior to each event:**

- If you feel sick, are experiencing any symptoms or have been exposed to COVID-19, do not come to the meeting.
- Complete the [Self-assessment | Ontario.ca](#) and respond as appropriate.

### **Credentials/Name Badges:**

- May be sent ahead of arrival to limit on-site queuing and therefore registration deadlines will be strictly adhered to.
- Must be always worn to gain access to our meeting/event.

### **Health Screening:**

- COVID-19 health security plan and screening process is in place and is the responsibility of the vendor partner, when applicable.
- When applicable, upon arrival, there may be a screening checkpoint to gain access to the conference floors for all participants.

### **Room Capacities:**

- Appropriate distanced seating, according to Public Health guidelines, will be adhered to, which could impact capacity numbers for attendance.
- No conference pads, pens, or mints will be provided in meeting spaces.
- Site visits/inspections will be completed, where possible, by the Member Experience/Events Team (conference and meeting planner and/or team manager) to ensure the space meets expectations and standards.

- All contracts for venue space shall be reviewed by the Member Experience/Events Manager to ensure a clause and event/group description is included to mitigate organizational risk.
- Contactless check in/out, dining options and servicing of rooms, and management of attendee flow will be utilized when possible.

**Face Coverings/Masks:**

- The wearing of face coverings/masks is encouraged, and is personal choice, by all participants attending ONA events and should be consistent with necessary standards. KN95 masks will be supplied to participants. Ensure that your face covering/mask covers your nose and mouth. For further information please visit the Government of Canada's guidance on [COVID-19 mask use: How to choose, use and care for a mask - Canada.ca](https://www.canada.ca/en/govcanada/services/health/covid-19/masks.html).

**Hand Sanitizer:**

- Hand sanitizer stations will be provided by ONA and will be positioned throughout the conference floor and replenished as required.

**In partnership with our venue partners, we will be providing:**

- Responsible Food and Beverage, seating arrangements and barriers for meeting/event spaces ensuring capacity limits in accordance with Public Health standards and requirements as applicable.
- Appropriate signage to reinforce distancing and other safety reminders as applicable.

**Personal Accountability Commitment:**

- By attending ONA's event, you acknowledge, understand, will abide by and engage in appropriate health and safety conduct while attending for the benefit of all. This includes, but is not limited to:
  - When required, submitting to screening procedures as outlined in the registration confirmation information.
  - Engaging in appropriate physical distancing, face covering/mask-wearing, hand washing or sanitizing, other health and safety protocols and following directional signage where/when necessary/indicated.
  - Not attending the event if you are ill or if you are experiencing symptoms or have been recently exposed to COVID-19.
  - Participating in contract tracing, if required.

The health and safety of all those connected to this Ontario Nurses' Association event is of primary importance.